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The **Annual Meeting** of the Danby Group Parish Council took place on **Wednesday 4<sup>th</sup> May 2016** at Castleton Village Hall and this was immediately followed by the routine monthly meeting.

Prior to the Chair formally opening proceedings, Mr P. Thompson and Mr N. Edwards of Scarborough Borough Council briefed members in respect of the Borough Council's draft plan regarding the provision of public conveniences throughout the Borough.

SBC are not statutorily obliged to provide / fund public conveniences and due to severe financial constraints it is possible SBC will relinquish responsibility their provision in the future. The draft plan is in the public domain for consultation up to the 27<sup>th</sup> May and outlines various considerations as to how the facilities could be financed / operated in the future, namely:

1. Imposing an entry charge on the higher use toilets
2. Devolving responsibility to Town / Parish Councils
3. Redeveloping larger sites working with the private sector (ie dual use buildings)
4. Closing certain facilities permanently

Discussions followed regarding:

- Limited grant funding for Councils who took over responsibility for public conveniences in their area
- business rates and rateable value of the properties in question.

This issue to be an agenda item for the Parish Council meeting in June.

### **Minutes of the Annual Meeting**

#### **Present**

Councillors: P Reeves (Chair), G Banner, A Hudspeth, P Caffry, R Rudsdale, P Stonehouse. Also in attendance Mr. J Day (see below) and J. Preston (Clerk),

#### **Item 1**

Councillor P Reeves accepted the nomination as Chairman of the Danby Group Parish Council for the forthcoming 12 months and signed the Declaration of Acceptance of Office.

#### **Item 2**

Apologies for absence were received from Cllr Findlay and Cllr Dodsworth

#### **Item 3**

Councillor Banner accepted the nomination as Vice Chairman of the Danby Group Parish Council for the forthcoming 12 months.

#### **Item 4**

The following were elected to the positions specified.

Castleton Village Hall Management Committee representative – Cllr Rudsdale

Danby Village Hall Management Committee representative – vacant

Castleton Play Area Committee – J. Day

Yorkshire Local Councils Association – Cllr Banner

### **Minutes of the May Meeting of the Danby Group Parish Council**

#### **1. Declarations of Interest**

Cllr RR declared an interest in respect of the planning application (below) ref Ivy Hall.

Signed as a true record: .....(Chair) Date: .....

**2. Minutes**

Minutes of the meeting held 6<sup>th</sup> April 2016 were accepted by resolution as a true record and signed by the Chair.

**3. Matters Arising** – from the Minutes of the Parish Council meeting of 6<sup>th</sup> April (for information / update on outstanding actions). The Clerk advised all outstanding actions had been dealt with and all highways issues reported.

8.2 – Yorkshire Coast Homes had confirmed in writing they were responsible for the grit bins and supplying grit ref Castle Close, Castleton – Mr Taylor had been advised accordingly Restocking.

9.2 / 9.3 – The Clerk advised that following the previous meeting the accounts had been delivered to the Internal Auditor Mr J Owens, Argot Accounting & Business Services and he had subsequently approved them. The necessary paperwork has now been submitted to the external auditor.

12.2 – A grant application form had been requested and received ref Commondale Village Hall. Essential roof repairs / re-structuring was required with the total cast being in the region of £3000. The village hall funds amounted to £600 and a grant of £3000 was being sought from the DGPC. Advice has been provided as to grants available via the NYMNPA but it is not known what other sources of funding have been explored.

**Council resolved to give a grant of £250 towards the cost of repairs.**

13 – Yorkshire Coast Homes have advised that the pothole at the entrance of Castle Close is not their responsibility – matter reported to Area 3 Highways.

**4. SBC Public Conveniences**

Verbal report presented – see above

**5. External Reports**

New style Police Report was circulated prior to the meeting. No Officers were in attendance and the report was not discussed further.

No representative from the Borough or County Council was in attendance

**6. Parish Council vacancy**

The Chair welcomed Mr Jeremy Day of 10 Ashgrove, Castleton as a co-opted member onto the DGPC, Mr Day signed the Declaration of Acceptance of Office.

**7. Planning**

7.1 NYMNPA ref: NYM/2016/0301/FL. Ivy Hall, Westerdale Side, Westerdale

Two storey extension at the rear of the property (the upper storey is to be built over the top of an existing porch) to provide a study bedroom at ground floor level and an additional bedroom / en suite at first floor level. **Council resolved – no objection**

7.2 NYMNPA Ref: NYM/2016/0153/FL. Fairycross Plain, Fryup

Application in respect of the construction of an extension to an existing agricultural building to house livestock at. The applicant seeks to extend an existing barn type building by adding to it at both ends. All new materials will match existing materials. The existing floor area is 95 sq metres, the proposed extensions will increase the floor plan of the building to 193 sq metres. **Council resolved – no objection**

7.3 NYMNPA Ref: NYM/2016/0254/FL. ‘Greystones’, 43 West Lane, Danby

Application regarding the construction of a rear extension with a garden room at basement level together with the addition of 1 dormer window to the existing building and the replacement of 2 existing dormer windows. **Council resolved – No objection**

Signed as a true record: .....(Chair) Date: .....

## **8. Village caretaker**

Monthly report presented and noted, no issues. The Clerk advised that Mr Taylor's report indicated he had started working on repairing / refurbishing parish seats but which seats he was currently working on was unknown. The list of Parish Seats which had been compiled by Mr Taylor in 2014 was ambiguous as it apparently contained details of various memorial seats which seemingly were not the responsibility of the DGPC. The Clerk was tasked with supplying all councillors with a copy of Mr Taylor's list for their review and with informing Mr Taylor not to undertake any work of obvious memorial benches.

## **9. Accounts**

The Clerk gave a verbal breakdown of the current financial position and circulated the monthly balance sheet. **Resolved to authorise payment of outstanding invoices including insurance renewal.**

## **10. DGPC website**

The Clerk had circulated "Town & Parish Council Websites" web design proposal in advance of the meeting and briefed members with regards progressing a website along similar lines to that of Glaisdale PC developed by Mr Palmer, which would cost in the region of £2.5K and take 2 to 3 months 'to build'. Council resolved to accept the proposal from Town & Parish Council Websites costing £260 + £10 per month which would potentially be online in 2 to 3 weeks.

## **11. Public Conveniences – Westerdale & Commondale**

Estimates received in respect electrical upgrades of both Westerdale and Commondale PC's but due to the briefing delivered by, Mr Thompson and Mr Edwards of SBC this matter was not considered in detail – to remain on the agenda for the next meeting.

## **12. Correspondence**

NYMNPA Community Grants literature and Coast & vale Community Action Newsletter previously circulated – not discussed further.

## **13. Items reported by Parish Councillors**

Cllr AH raised the possibility of holding a local EU referendum / debate taking up a suggestion from Mr Stephen Larkin in correspondence he had sent to the Council. The matter was discussed but the amount of organisation involved mainly in securing the attendance of individuals to debate the topic in very tight deadlines ruled out any involvement.

Cllr PC again raised the Network Rail damage highlighting that works were currently underway directly opposite Danby Station where new fencing had been erected – the question being why wasn't new fencing erected to make good the previously damage wall / fence. (Clerk to liaise with NYMNPA)

Cllr PC – highways issue Castleton – Danby road immediately Castleton side of the road/ rail bridge, there has been 2 RTC's in the space of a few days resulting in 2 cars crashing through the concrete post / wire strand fence. (Clerk to report)

Cllr PS – highways issue – blocked gullies the length of Castleton village and in front of Castleton Church (previously reported). Clerk to report.

Cllr JD – concerns regarding the condition of the dry stone wall at the playground – members were unsure as to who was responsible for the wall / who owned the land – enquiries to be made by all.

Cllr PR informed members of the following:

- The Leadership Program is now fully operational
- 'Sheep Watch' was no in place.
- The NYCC Moors & Coast Area Committee will meet at Danby Village Hall on 8/6/16 10am for 10:30am and members of the public are welcome.

Signed as a true record: .....(Chair) Date: .....

- The Annual Meeting of the Scarborough Branch of the YLCA will be held on Thursday 2/6/16, 7.00PM at Whitby Town Council, Pannett Park.
- As best practice Council needed to put various policies in place.

Signed as a true record: .....(Chair) Date: .....

**The meeting closed at 9.10pm. Date of next meeting - Wednesday 8<sup>th</sup> June 2016.**